



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No. : 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી
(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/Convocation/2025/7428

Date: 23-09-2025

Subject: Regarding Photo upload circular for 15th Annual Convocation Certificate **(For Students).**

Circular

This is to inform all concerned that the University has decided to organize 15th Annual Convocation in the month of January-2026. Students who have met all the requirements for their degree/diploma and passed in the Summer-2025 Examination are eligible to receive their Final Degree/Diploma certificates at the convocation.

Students whose photo are not visible/available or display “No Image Available” in their respective student portal are required to upload their photograph by logging in with their credentials on the Student Portal (<https://www.student.gtu.ac.in/>). The uploaded photograph will be updated in the Convocation Certificate only after approval from the respective Institute. The same photograph will be used for printing the certificate.

Students are requested to upload their latest passport size colour photo in JPG latest by **04-11-2025**.

Passport Photograph Requirements

Acceptable:

1. Clear image must be in .Jpg format.
2. Image Size should be less than 100kb.
3. Photo Dimensions: At least 45mm High X 35mm wide (Do not trim photos if bigger).
4. Head Size: 32mm to 36mm from Top of Head (Not Hair) To Bottom of Chin.
5. Neutral Expression, Mouth Closed.
6. Good Lighting, No Shadows behind Head or On Face.
7. Eyes Looking Directly At Camera.
8. Plain, Light-Coloured Background.
9. High Resolution, Good Quality Paper.

Not Acceptable:

1. Image size more than 100kb
2. Shadows behind head
3. Red eye(s)
4. Background not plain
5. Photograph size too small
6. Head size too Big or too small
7. Flash reflections from glasses or tinted glasses
8. Glasses frames Covering Eyes
9. Eyes looking away from the came
10. Face not front onto the camera
11. Mouth open, unnatural expression
12. Ink marks or indentations
13. Grainy, Pixelated Or Blurry Images
14. Image with any type of rubber stamp markings.



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Head Office : GTU Campus, Nr. Visat Three Road, Visat-Gandhinagar Road, Chandkheda, Ahmedabad – 382424. Gujarat, India. Tele: 079-23267570/521 E-mail : info@gtu.ac.in URL : www.gtu.ac.in



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Students who do not upload their updated photograph within the given time will have their Degree/Diploma Certificate printed with the current photograph already available with the University. Once the Certificate is printed, the photograph cannot be changed under any circumstances.

If a student fails to upload their photograph (or if the photo is missing or shows "No Image Available" in their student portal), the Degree/Diploma Certificate will not be printed. In this case, the Certificate will only be issued 5 to 6 months after the student submits the photograph.



[Signature]
22/9/20
Registrar

CC To:

1. PA/PS to Hon'ble VC
2. PA to Registrar
3. All section heads of the University
4. All the Institutes affiliated with the University for information and necessary action

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Step to change photo for student only:

1. Login/register on the student portal www.student.gtu.ac.in

GUJARAT TECHNOLOGICAL UNIVERSITY

Enrollment No./Username

Password

Captcha Code 5098

Forgot Password?

Send OTP to registered Email

For Registered Student: Check your registered email ID for OTP to login to the student portal.

Create an account

Note : Students who have already registered themselves for recheck/reassessment can use the same username and password to login to this portal.

FAQs

Last Updated on- 19 Sep 2025 - S01

2. Click in edit icon  under your photo on left top corner in the dashboard.

GUJARAT TECHNOLOGICAL UNIVERSITY

Click here for Update your Account Details

Personal Info

Name

ABC ID

Admission No.

Date of Birth

Gender

Mobile No.

Email

Parent's Mobile No.

Parent's Email

Admission Detail

Password

Address

Academic Info

Course

Branch

College

Academic Status

Last Appraisal Exam

GPA

CGPA

Final Score

Term End

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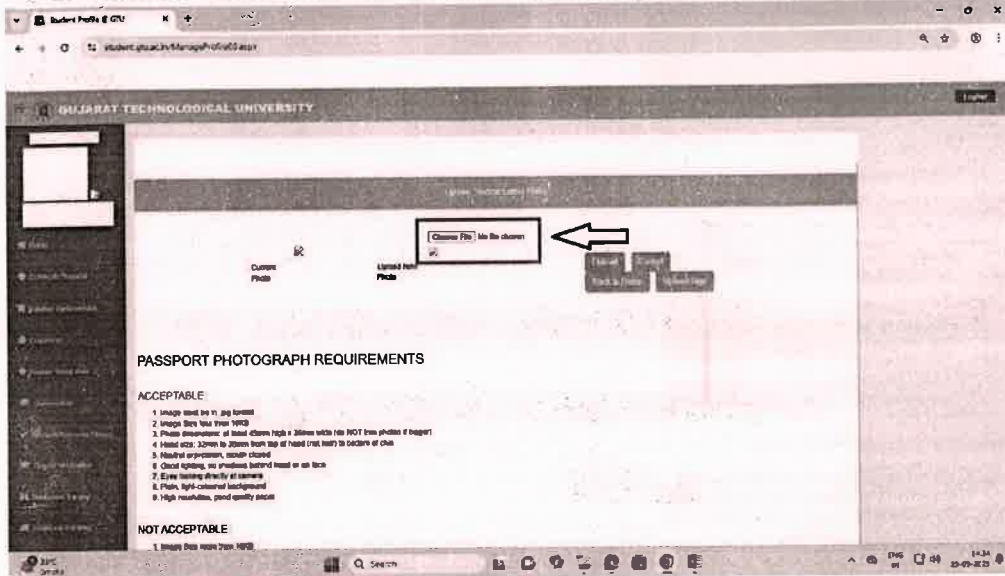
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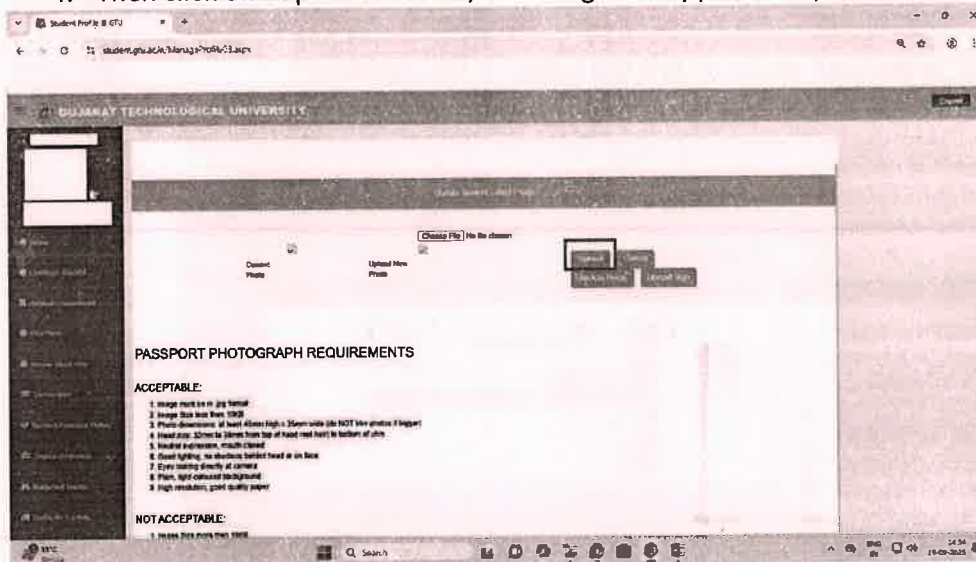
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3. Click on "Choose file" button and select the photo which you want to upload.



4. Then click on "Upload" button, a message will appear "Request sent to Admin".



5. Photo change approval request sent to your respected institute.

6. Then your institute will approve your new photo, the same photo will appear in convocation application.

Note: Your uploaded photograph will only be updated on the Convocation certificate once it is approved by your Institute. This institute approval must be completed before the mentioned deadline for the same.



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